

**OBJECTIVE:**

The objective of this cooperative research project is to \_\_\_\_\_

---

(This information is obtained from the AD-416 for incoming funds over \$25,000. For incoming funds under \$25,000 and under, this information must be provided by the ADODR.)

**APPROACH:**

---

(This information is obtained from the AD-416 for incoming funds over \$25,000, and/or from the ARS-425 under "Type of Work to be Completed". For incoming funds \$25,000 and under, this information must be provided by the ADODR.)

**STATEMENT OF MUTUAL INTEREST:**

Both parties are actively engaged in independent projects which \_\_\_\_\_

---

(relate to project title). The parties agree that meeting the objectives of this project will strengthen and enhance ongoing work within the scope of this Agreement. (Identify independent and mutual interests in the project.)

**THE SPONSOR AGREES TO:**

1. Work closely with ARS in planning, conducting and evaluating the work outlined below.

(Use 2a if Agreement is a Trust Fund Cooperative Agreement.)

(Use 2b if Agreement is a Reimbursable Cooperative Agreement)

2. a. Share in the cost of this work effort by contributing \$XXX payable to ARS, upon execution of this Agreement for the development of all work described herein. (If all funds are not received by ARS up-front, describe billing schedule and amount of each collection. Ensure final collection is disbursed and received prior to expiration of the Agreement.)

b. Reimburse ARS for the work performed as described herein, in accordance with \_\_\_\_\_ (define frequency) payment requests provided to the Sponsor by the Awarding Agency.

(Use 3a if Agreement is a Trust Fund Cooperative Agreement.)

(Use 3b if Agreement is a Reimbursable Cooperative Agreement)

3.
  - a. Cite Cooperative Agreement No. \_\_\_\_\_, on all checks payable to the U.S. Department of Agriculture, Agricultural Research Service. Payment should be remitted to the ARS Budget & Fiscal Office, whose name and address can be found on Form ARS-451.
  - b. Cite Cooperative Agreement No. \_\_\_\_\_, on all checks payable to the U.S. Department of Agriculture, Agricultural Research Service. Payment should be remitted to the USDA-OCFO-National Finance Center, Financial Services Division, FORB Section 1, P.O. Box 53326, New Orleans, LA 70153.
4. Conduct at Sponsor facilities, and elsewhere as appropriate, work directed toward accomplishing the cooperative efforts of the Agreement. Such activities include:
  - a.
  - b.
  - c. etc.

**(Clause number 4 is applicable only if the Sponsor is going to perform and have specific duties and responsibilities necessary for successful completion of the project objectives.)**

**ARS AGREES TO:**

1. Work closely with the Sponsor in planning, conducting and evaluating the work outlined in the Cooperative Agreement.
  2. Conduct work directed toward accomplishing the cooperative efforts of this Agreement. Such activities include:
    - a.
    - b.
    - c. etc.
- (Outline specific duties and responsibilities necessary for successful completion of the project objectives.)**
3. Assign personnel, equipment, supplies, transportation, and facilities as needed to this cooperative effort. Such equipment and facilities will remain the property

---

**Trust Fund/Reimbursable Cooperative Agreement**  
**Sponsoring Organization Name**  
**City, State**

---

**Page 5 of 5**

of ARS, subject to its disposition.

**MUTUAL AGREEMENTS:**

(Use this section to apply terms and conditions that: 1) are unique to the Agreement or Sponsor and are not already referenced in the General Provisions (Form REE-22), or 2) have precedence and justifiably supercede the General Provisions (Form REE-22).